

BOARD MEETING REPORT SEPTEMBER 2016

The following report is a summary of discussions and decisions made at the Icon Board of Trustees meeting on 22nd September 2016.

Main points: Complaints Procedure, Group Chairs Forum, Advocacy Policy, Conservators' Salaries

1 Chief Executive's Report

Infrastructure for Icon's new Complaints Procedure was coming into order, with the confirmation of three preferred candidates to serve as Lay Member Chairs. There had also been a strong response to the call for ACRs to serve on the Conduct Register.

At the close of the latest renewal cycle, data provided by resigning members indicated that retirement was a significant factor. Michael Nelles, Membership Manager, will be exploring the issue to devise a way to mitigate this.

Figures for Accreditation and internships were stable, thanks to the hard work put in by Susan Bradshaw, Head of Professional Development, and Patrick Whife, Training and Development Manager.

2 Icon 16 Conference Evaluation

Michael Nelles, Membership Manager, reviewed some of the challenges and hurdles that vexed the conference team during the planning phase. Conference feedback was largely positive with more than 70% of respondents rating the event 8/10 or higher. The Trustees agreed it was a very good conference and none of the planning difficulties were visible.

3 Membership

Siobhan Stevenson, Chair of the Board of Trustees, outlined the results of the recent Group Chairs Forum and proposed to take this forward as a recurring model for engagement between the Group Chairs and the Board. The Trustees agreed this initiative was well worth the implicated cost given the anticipated benefits. It was agreed these meetings should go forward.

Michael Nelles, Membership Manager, proposed a searchable list of Accredited members be published on the Icon website to ensure the public had a reliable way to confirm the veracity of accounts made by potential service providers. The list would be designed in line with Data Protection guidelines. The Trustees agreed that this would make promotion of professional standards more transparent, and would also benefit recruiters. This proposal was approved and will be subject to further development work.

Michael Nelles, Membership Manager, reviewed the results of the one-year pilot study of the cross-specialist group operating under the new 'Network' model. This pilot study was judged to be a success and the proposal to enact the Network model as a permanent feature was approved.

4 Advocacy policy

Alison Richmond, Chief Executive, outlined the proposed Advocacy Policy. The Trustees approved further development work, and in the meantime approved point 1 of the Advocacy Policy paper, empowering the Chair of the Board of Trustees and/or the Vice Chair together with the Chief Executive be authorised to sign off messages.

5 Report from T&F Groups

Caroline Peach, Icon Trustee, presented the results of the Task and Finish Group appointed to examine conservators' salaries. The Group concluded that Icon should produce numerical salary guidelines, that the guidelines should be tiered, that the salary banner should be retained, and that the Icon website should provide information on the role of unions and the support available from them on the Icon website.

Michael Nelles, Membership Manager, reported progress setting up a Task and Finish Group to review the Conservation Register and ensure it remains fit for purpose in the current landscapes. Most of the group had been recruited and it was expected initial work would commence shortly.

Siobhan Stevenson (Chair), Rebecca Hellen, Iain Boyd, Megan De Silva, Pierrette Squires, Ylva Dahnsjo, Jenny Williamson, David Howell, Caroline Peach, Peter Martindale with Alison Richmond (Icon Chief Executive), and Michael Nelles (Icon Membership Manager) attending.