

## BOARD MEETING REPORT

### June 2017

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*The following report is a summary of discussions and decisions made at the Icon Board of Trustees meeting on 21<sup>st</sup> June 2017.*

**Main points: Strategy 2017-21; Icon Conferences; Complaints Procedure Review; Finance for year ending 31<sup>st</sup> March 2017; Ethics Group; Conservation Register; Elections; Board Appointments.**

#### **1 Strategy 2017-21**

The final version of the Strategy will be circulated to Trustees for approval in July.

Objectives for 2017-2018 were agreed within the three main themes of:

- Advocacy through influencing our partners and our public
- Excellence through building knowledge, high standards and valuing the profession
- Engagement through encouraging public awareness and participation

#### **2 Icon Conferences**

It was agreed that the next main Icon conference will be in Belfast in June 2019, subject to decisions on specific venues etc. This will be the last triennial conference as the aim is to have biennial conferences in future – i.e. 2021, 2023 etc.

#### **2 Review of Complaints Procedure**

When the new Complaints Procedure was approved in 2016, it was agreed that it would be reviewed in mid-2017 and the Board considered recommendations for small changes in the light of having three complaints this year. Legal advice will be sought on the changes with a view to them being agreed at the September Board Meeting.

#### **3 Finance**

The Management Accounts for the year ended 31<sup>st</sup> March 2017 showed that the overall result (in terms of the increase in unrestricted funds) was a surplus of ~£2,000 (compared with a budget of ~£4,000) and the Board were satisfied with this result in difficult times. There were some notable shortfalls in some departments which were counterbalanced by above budget surpluses in other departments. The situation remains that finances are tight. The accounts are subject to the audit in June and Board approval in September 2017.

#### **4 Icon Ethics Task & Finish Group**

The Terms of Reference of the Group were agreed. It will report to the Professional Standards and Development Committee who will recommend the new Ethics Guidance to the Board in December 2017.

#### **5 Conservation Register Task & Finish Group**

The Board considered a detailed report from the Group and agreed to continuing development work in line with some general principles.

The functions of the Register will be merged into the main Icon website which will have a full list of accredited conservators, with the option for members having enhanced details available if they wish to make their availability for work known.

The list will be for individual conservators rather than practices but provide scope for listed individuals to include practice details within a keyword search option, so members of the public can search by practice to obtain a listing of all accredited individuals at that practice.

The Group will proceed to a second phase of work to plot the design, implementation and maintenance of the Conservation Register in its new guise.

#### **6 Trustee elections 2017**

Trustees and other members should start identifying and encouraging colleagues to stand for election. Candidates who were not elected in 2016 will be encouraged to stand again.

#### **7 Board Appointments**

The Board agreed to appoint Jenny Williamson as Vice-Chair of Icon. Her role will be to assist the Chair by taking on a variety of activities including leading on Governance. The Board also appointed Mel Houston as Chair of the Professional Standards and Development Committee.

*The meeting was held at Haysmacintyre in London. Siobhan Stevenson (SSt, Chair), Penny Bendall (PB), Iain Boyd (IB), Sarah Cove (SC), Lorraine Finch (LF), Frances Graupner (FG), Rebecca Hellen (RH), Mel Houston (MH until 9.1), David Howell (DH), Ruth Howlett (RH), Peter Martindale (PM), Caroline Peach (CP), Deborah Walton (DW), Jenny Williamson (JW) with Alison Richmond (Icon Chief Executive), Simon Green (Icon Business Manager) and Michael Nelles (Membership Manager) attending.*

*The next formal Board of Trustees meeting will be on 21<sup>st</sup> June 2017.*