

## ICON Care of Collections Group

Minutes of the meeting held on 12<sup>th</sup> August 2019, 14.00 Kew Palace

**Attendees:** Jane Thompson-Webb (Chair), Karen Bradford (minutes), Kerren Harris and Victoria Stevens

**Apologies:** Abby Moore and Julie Phippard

<p><b>1. Dates of future meetings</b></p> <p>Christmas lunch meeting 4<sup>th</sup> December – location TBC</p> <p>Jane expressed annoyance about re-arranging dates of meetings. She pointed out that the idea of setting dates in advance is so we get them in our diaries and work other things around those dates. She suggested that we set the next year's meeting dates at the 4<sup>th</sup> December meeting and set them in stone. If you are not able to make a meeting on the set date then apologies are to be sent but the meeting will not be re-arranged.</p>	
<p><b>2. Minutes from the last meeting</b></p> <p>Karen gave an update on the previous groups chairs meeting which was that the other groups have similar feeling to us about the group management rules and that there was a lot of discussions around how groups are financed and if it was feasible for the groups to operate separately from Icon office.</p> <p>Role profiles were discussed. Karen will remind Julie and Abby to draft their profiles and will send the template to Kerren to draft hers. The other profiles will be uploaded to the webpages.</p> <p>Jane updated the Pest Odyssey Network remains unresolved.</p>	<p><b>Action:</b> Karen to send Kerren the template and a reminder to Julie and Abby</p>
<p><b>3. Group Chairs Forum</b></p> <p>Kerren and Karen will be attending the next group chairs meeting – Jane cannot attend and the invitation was extended to group Treasures for this meeting as well. The meeting will have two sessions, the morning will focus on the reviewing the groups and the afternoon will consist of a workshop discussing a funding model. It is anticipated that funding may be removed. Jane expressed her opinion that the current finance system does not work which was agreed by Kerren and Victoria. She is particularly interested in the details of the terms of office and how it will be adopted and questioned whether we are a membership or an advocacy organisation. Kerren mentioned that the</p>	

<p>terms of office have now been adopted by the accreditation committee as well.</p> <p>Jane also updated the group that the chief executive has questioned why the group chairs meetings are a dedicated forum. She expressed that the general feeling from her and the rest of the group chairs is that Icon no longer what to support groups. There was then discussion around if Icon have got too big and that office and membership should separate. There was then discussion on the issues around membership fees, ACR fees and accreditation register fees and how high they are compared to the benefits members get.</p>	
<p><b>4. Vacant committee posts</b></p> <p>It was agreed that the Iconnect could go out to members advertising the vacant roles. It was also agree that current post holders were happy to stand again but if others were interested to register via the CCG outlook email address. We would set a 3 week timescale from the date of the Iconnect.</p>	<p><b>Action:</b> Karen to upload role profiles to the website</p> <p><b>Action:</b> Abby to send an Iconnect</p>
<p><b>5. Webpage</b></p> <p>Karen updated that she received web training to upload the profiles. She noticed that Kerren is the only committee member without a bio. There was also discussion on the resources section on our page and what we want to include on there. Currently there is our committee charter and touchy feely notes. It was suggested we consolidate our past events to one section and post upcoming event under the events section which will show on our pages and the main Icon one as well.</p>	<p><b>Action:</b> Kerren to send bio to Karen for uploading to the website</p>
<p><b>6. Events</b></p> <p><b>Planning for the AGM:</b></p> <p>Jane updated that SPAB venue is unlikely to happen due to capacity for a reception which would force us to hold it outside or at a pub, either one is not ideal. Victoria suggested approaching another venue, St Paul's Cathedral and Westminster Abby were mentioned. It was agreed that the event should still consist of afternoon speakers/tours combined with an early evening reception and the topic would be dependent on venue. Jane suggested that challenges of conservation in scared spaces would be a good fit with the proposed new venues. We agreed to limit the spaces to 60-70 people and to move it to early November.</p> <p><b>PACR Workshop:</b> Details TBC.</p>	<p><b>Action:</b> Victoria to contact St Paul's Cathedral &amp; Westminster Abby to check feasibility of hosting the AGM</p>

<p><b>Other events:</b></p> <p>Victoria updated on the recent condition assessment workshop. She mentioned that venue was really great and the event received good feedback. There was a good mix of tours and speakers and the speakers were impressive. The slight down side was that the day felt too packed and they should have allowed for more down time. She said that she would do it again but in London next time. She also suggested that an events roadshow series may be a good idea.</p> <p>There was discussion about the potential joint storage symposium event with CCG and ethnography group. The Iconnect has gone out already and it was agreed that Misa Tamura from ethnography group seemed to have everything under control. We were not clear on what role CCG has to play even though our name is on the event which is to be held on the 15<sup>th</sup> September.</p> <p>Jane and Karen updated the group on the Icon conference. The feedback was mixed and although the venue and social events were very good there were issues with IT, loading presentations and timings of the group sessions. It was mentioned that the event felt too busy and some of the plenary sessions were quite controversial. Victoria offered to feedback to the conference committee.</p>	
<p><b>7. Pest Odyssey Network</b></p> <p>The next Pest Odyssey meeting is in Birmingham on 17<sup>th</sup> October. Jane asked if CCG would be funding the event and Kerren mentioned that we have £500 ring fenced in the budget. There was discussion on what or if there would be a charge to attend as well as the format of the day. It was agreed that the day should consist of morning papers then tours or workshop in the afternoon. It was also confirmed that we will need to use Eventbrite.</p>	<p><b>Action:</b> Kerren to circulate proposal to Pest Odyssey Group</p> <p><b>Action:</b> Jane to send Eventbrite details to Victoria</p>
<p><b>8. Updates for ICON News/Iconnect</b></p> <p>Victoria will send the Condition Assessment workshop write up to Abby once complete.</p>	
<p><b>9. Any other business</b></p> <p>Nothing to report</p>	