

ICON Care of Collections Group

Minutes of the meeting held on 14th November 2016

Attendees: Karen Bradford, Abby Moore, Julianne Phippard and Emily Watts

Apologies: Sarah Hamlyn, Kerren Harris, Victoria Stevens, and Jane Thompson-Webb (Chair)

<p>1. Minutes from previous meeting</p> <p>Actions carried over from previous minutes:</p> <p>Victoria said that she would like ICON to be advocating on behalf of workers on fixed term contracts, in the same way that it publicises recommended rates of pay for conservators.</p>	<p>Action: Jane to raise the topic of fixed terms workers with ICON at an appropriate forum</p>
<p>2. Potential new committee members (still outstanding from last time)</p> <p>It was agreed by the committee members present that, Amy Crossman and Samantha Archetti, are to be invited to join the CCG committee as general committee members.</p>	<p>Action: Sarah to invite new committee members to future meetings</p> <p>Action: All to ratify new members via email</p>
<p>3. AGM & conference wash up</p> <p>Brief highlights below – full details will be in Emily’s report:</p> <ul style="list-style-type: none">• 132 tickets sold (38 non-members)• Approximately 120 delegates attended the conference• We have delegate information such as locality and institution• We need more lead-in time• A survey would be useful for planning future events• Less printing, using electronic delegate lists and abstract/bios	<p>Action: All to send comments/feedback to Emily. Emily to circulate notes once all comments are collated</p>
<p>4. Storage day update</p> <p>All speakers and tours have been agreed but abstracts are still outstanding. There will be 4 speakers from diverse Oxford institutions in the morning and delegates will get to pick 2 out of the 3 tours in the afternoon. There will be a maximum of 30-35 delegates and catering is TBC.</p>	<p>Action: Victoria to write a blurb for the next ICON News and ICONNECT</p> <p>Action: Emily or Victoria to send abstracts to Julie</p>

<p>Tickets will go live on 28th Feb 2017 and timetable, abstracts, etc. will go out in the March ICON news.</p>	
<p style="text-align: center;">5. Future events</p> <p>York after the floods There have been some discussions about holding an event in York one year after the floods. This could be held in January or February 2017. This event is no longer feasible. Emily's York contact is on long term leave.</p> <p>Accreditation workshop Kerren has been talking to Susan Bradshaw and Michael Nelles about holding workshops for preventive conservators focusing on commissioning practical conservation treatments. These can be repeated at different locations.</p> <p>Visit to miner's cottages in Cwmdare, Wales There was discussion about the feasibility of this event due to the fact that it is resource heavy to organise and will have very limited availability for our members.</p> <p>Horology workshop The workshop on metal and horology maintenance has been agreed and will take place in August 2017.</p> <p>Other events Discussion around holding evening lectures progressed to planning stage to hold a series (3-4) of free evening lectures throughout the year. Topics/themes are around 'How to...' and might be able to start in February. It was suggested the first lecture could be around the use of risk assessments based on the BL presentation given at this year's ICON conference. Any other ideas are welcome from other committee members especially if they could be held in regions outside London. A grant writing workshop was also mentioned.</p> <p>CCG social nights – could we host pub/social nights in the future. It was agreed to be too late to plan a Christmas event this year but maybe could do something in Spring.</p>	<p>Action: Kerren to update at next meeting</p> <p>Action: Emily to contact the Horological conservator to check maximum number delegates. Abby to confirm MoL as possible venue</p> <p>Action: Karen to enquire about holding the first lecture at the Foyle Centre in the BL Conservation Centre and to be given by conservation scientist Dr. Paul Garside.</p>

<p>6. Updates for ICON News/Iconnect</p> <p>The copy deadline is 30th November. Let Abby know if there is anything to include.</p>	
<p>7. Any other business</p> <p>Is it feasible or is the UK IPM Group interested in becoming a subgroup of Care of Collections Group?</p>	<p>Action: Jane to formally take this forward at the next UK IPM steering group meeting and with ICON</p>