



Emergency is reported and salvage response is required

Is it safe to access site and salvage areas?

Assess the incident and assess level of damage/risk and therefore scale of salvage required

Coordinate with facilities manager or emergency response teams to make the site safe. In the meantime follow the next steps in preparation

Check the pandemic threat level, check current government guidelines and workplace restrictions

Do you have enough PPE to follow guidelines?

Obtain supplies through purchase or borrowing from local organisations.

Can you create suitable working and rest areas following guidelines?

Identify priorities and reduce the salvage response if you cannot find or create a suitable working and rest areas

Can your salvage team attend site following guidelines?

Reduce your salvage team to those who can attend or already have, assess whether some team members can advise over the phone or complete other tasks like ordering supplies.

Create a plan for salvage, decide what roles you need in the team, how many people and what equipment you need. Decide who you will call, when you want them to attend and what work they will undertake when onsite.

Call your team indicating a salvage response.-
 Firstly, check the team member has no Covid19 symptoms or have been interacting with anyone who does.
 Once that is agreed explain how precautions will be meet, what time they should attend, how they will work when they get to site and what they should bring with them.